



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**9 October 2023 to 8 November 2024**

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

Notice of future Cabinet decisions and recommendations to Council

Summary	Date	Action	Contact
<b>Managed Stores Contract - Key Decision</b>			
The supply of parts and sundries for all of the Council's vehicle fleet.	10 Oct 2023	To approve the contract.	<p>The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>George Chase, Waste and Recycling Manager</p> <p><b>E-mail:</b> george.chase@southkesteven.gov.uk</p>
<b>Review of Public Space Protection Orders - Key Decision</b>			
To consider the existing Public Space Protection Orders in force across the district	10 Oct 2023	To review the existing Public Space Protection Orders in force across the district	<p>Cabinet Member for People &amp; Communities (Councillor Rhea Rayside)</p> <p>Ayeisha Kirkham, Public Protection Manager</p> <p><b>E-mail:</b> ayeisha.kirkham@southkesteven.gov.uk</p>
<b>South Kesteven District Council and Rutland County Council - Stamford North Statement of Common Ground – Non Key Decision</b>			
That Cabinet agree that the Chief Executive is authorised to sign the Stamford North Statement of Common Ground	10 Oct 2023	Cabinet to agree that a Joint Board is established with Rutland County Council to oversee the potential proposed development of Stamford North, taking account of the Terms of Reference appended to the report.	<p>Cabinet Member for Housing &amp; Planning (Councillor Phil Dilks)</p> <p>Shaza Brannon, Planning Policy Manager</p> <p><b>E-mail:</b> shaza.brannon@southkesteven.gov.uk</p>

Summary	Date	Action	Contact
<b>HRA Disposal &amp; Acquisitions Policy – Non Key Decision</b>			
To seek approval for policy.	10 Oct 2023	To approve the policy.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk
<b>Budget Monitoring Report Period 4 Forecast – Non Key Decision</b>			
Financial budget monitoring and forecasting for Period 4, April to July 2023.	10 Oct 2023	To note the report and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Alison Hall-Wright, Assistant Director of Finance (Deputy Section 151 Officer) <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk
<b>Health Cash Plan – Non Key Decision</b>			
Proposed introduction of a Health Cash Plan for employees of the Council – a report previously considered by Employment Committee.	7 Nov 2023	To approve any recommendation from Employment Committee.	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Fran Beckitt, Interim Head of HR <b>E-mail:</b> fran.beckitt@southkesteven.gov.uk
<b>South Kesteven District Council Customer Service Point Relocation - Key Decision</b>			
Decision to approve relocation of the existing temporary Customer Service Point from the Guildhall Art Centre to the ground floor unit 2 of the Picture House, St Catherine's Road, Grantham	7 Nov 2023	To approve the relocation.	Leader of the Council (Councillor Richard Cleaver)  Gyles Teasdale, Property Services Manager <b>E-mail:</b> g.teasdale@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>Rent and Service Charges Policy – Non Key Decision</b>			
The policy outlines how the Council will calculate and charge rent and service charges for the housing stock that it owns and has responsibility to manage and maintain. The Council is required by law to carry out a review of council service charges from time to time and to ensure the Housing Revenue Account (HRA) does not fall into a deficit position. The rent level determines the income to the Housing Revenue Account that drives the HRA Business Plan.	7 Nov 2023	To approve the Policy.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Celia Bown, Senior Housing and Policy Strategy Officer <b>E-mail:</b> c.bown@southkesteven.gov.uk
<b>Apex Asset Management System - Key Decision</b>			
To agree the upgrade and implementation to our current Asset Management System Apex, this shall ensure that we can make effective data led decisions in relation to future investment programmes.	7 Nov 2023	To confirm approval of upgrade.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk
<b>Housing Repairs Policy – Non Key Decision</b>			
To review the current Housing Repairs Policy and make any required changes.	7 Nov 2023	To approve any changes required.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>Domestic Battery Recycling Service - Key Decision</b>			
To select the most cost effective and sustainable option for introducing a domestic battery recycling service.	7 Nov 2023	To approve the desired option.	Cabinet Member for Environment and Waste (Councillor Patsy Ellis)  Adrian Ash, Interim Assistant Director of Operations <b>E-mail:</b> adrian.ash@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek approval of contract.	7 Nov 2023	To approve contract	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk
<b>HRA Business Plan and Asset Management Strategy 2021-2026 - Key Decision</b>			
To consider the strategy	5 Dec 2023	To adopt a Housing Asset management Strategy	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek approval of contract	5 Dec 2023	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>Budget Monitoring Quarter 2 Forecast – Non Key Decision</b>			
Financial budget monitoring and forecasts for period 2 of 2023/2024.	5 Dec 2023	To note the report and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Alison Hall-Wright, Assistant Director of Finance (Deputy Section 151 Officer) <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk
<b>Local Council Tax Support Scheme - Key Decision</b>			
To consider the Council's Local Council Tax Support Scheme for the 2024/2025 financial year.	5 Dec 2023	To recommend the Scheme to Full Council.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer) <b>E-mail:</b> r.wyles@southkesteven.gov.uk
<b>Council Tax Base 2024/2025 - Key Decision</b>			
To determine the Council Tax Base to form the basis of the 2023/2024 budget proposals to be recommended to Council.	5 Dec 2023	To recommend the Council Tax Base to Full Council	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer) <b>E-mail:</b> r.wyles@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>Corporate Plan - Key Decision</b>			
To adopt a refreshed Corporate Plan and Corporate Priorities for the Council.  The Corporate Priorities were recommended by the Employment Committee meeting held in June 2023.	18 Jan 2024 (Cabinet)  25 Jan 2024 (Full Council)	To adopt the Plan.	Leader of the Council (Councillor Richard Cleaver)  Debbie Roberts, Head of Corporate Projects, Policy and Performance <b>E-mail:</b> Debbie.Roberts@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	18 Jan 2024	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk
<b>Draft Budget Proposals for 2024/2025 - Key Decision</b>			
To consider the draft budget proposals for 2024/2025	18 Jan 2024	To consider the proposals.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer) <b>E-mail:</b> r.wyles@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	6 Feb 2024	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk
<b>Budget Monitoring Quarter 3 Forecast – Non Key Decision</b>			
Financial budget monitoring and forecasting for period 3 in 2023/2024.	6 Feb 2024	To note the report and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Alison Hall-Wright, Assistant Director of Finance (Deputy Section 151 Officer) <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk
<b>Budget Proposals for 2024/2025 and Indicative Budgets for 2025/2026 and 2026/2027 - Key Decision</b>			
To consider the proposed budget for 2024/2025	6 Feb 2024	To recommend the Budget to Full Council.	The Deputy Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Richard Wyles, Chief Finance Officer and Deputy Chief Executive (Section 151 Officer) <b>E-mail:</b> r.wyles@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	12 Mar 2024	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk